

Guest Tray Service Reminders

- ❑ **Ordering:** Guest trays may be ordered through EMR for **patients guest with mobility issues** preventing them from walking to cafeteria. All guest trays are the standard house tray, no modifications allowed.
- ❑ **Patients with NPO diet order are NOT allowed a guest tray to ensure patient safety.**
- ❑ **Guest trays are limited to one per meal period, not to exceed three per day per patient.**
- ❑ **Guest Tray Request is Available Until:**
 - Breakfast: 9:30 AM
 - Lunch: 1:30 PM
 - Dinner: 6:30 PM
- ❑ Please ensure to have guest tray orders in by cutoff times
 - Cutoff times are as follows: Breakfast 6:00am, Lunch 10:00am, and Dinner 3:00pm.
 - Guest trays may be ordered after cutoff times by messaging the FNS dynamic role within the listed meal period availability.
 - If unit meal cart has been delivered to the floor, we do not offer delivery with late trays. Nursing will need to pick up from kitchen if requested.

Please contact us via iMobile Dynamic Role “FNS Food Pt Meal Request”